

# Belton C of E Primary School



*Achieving the best together*

## Admissions Policy

September 2023

Review date September 2024

# Admissions Policy

## To be read in conjunction with the LA Admissions policy

It is the school's admission policy to follow the procedures within the LA policy, which is:

**to admit all children who live in the school's catchment area and those who live outside the catchment area whose parents want them to attend this school, provided the Planned Admission Number (PAN) of 15 pupils is not exceeded.**

### **Admission to the Foundation Stage**

Children are admitted to the Foundation Stage at the beginning of the year following their 4th birthday.

Our expectation is that young children should have achieved continence when they are admitted to school. We recognise that young children vary widely in their levels of maturity and in achieving continence. We also recognise that children may have a lapse in their continence because of trauma, onset of sudden disability, emotional upset or health problems.

Parents who would like their child to attend Belton C of E Primary School, are asked to contact us to make us aware of their interest however **THIS DOES NOT GUARANTEE A PLACE**. Parents need to complete an online admissions form at County Hall in order to request a place. The website link is <http://www.leics.gov.uk/index/education.htm> The Allocations Department at County Hall are solely responsible for the allocation of school places not the school.

Many children attend local pre-schools before they start school. There are close links between the school and local pre-schools. Foundation Stage staff visit the local pre-schools to get to know the children before they are admitted. Before a child starts school, they are invited into the Foundation Stage base for visits to play and for a story. Children with special needs are offered additional visits and a member of staff attends IEP reviews. The head teacher will show the parent(s) and child around the school on request or during open mornings/afternoons.

Initially, admission is on a part time basis with the expectation that all children will be full time by October half term.

### **Admission to Year 1-6**

Children are admitted at any time in the school year. Children have to be 6-11 years old during the year in which they are admitted. Children have to attend full-time. Out-of-catchment children are admitted up to the school's PAN.

This policy will be reviewed in light of LA recommendations/changes to procedures.