



Friends of Belton School

Registered Charity number 1044894

MINUTES FOR COMMITTEE MEETING

Date: 11th May 2017

Venue: Belton C of E School

Time: 19:30

Present: Kate Anderson, Jo Hancock, Janet Morris, Mrs de Looze, Barbara Smith, Donna Tolley, Charlotte Emerson-Edstrom, Jane Taylor, Liz Warman

Apologies for absence: Samantha Moscone, Maria Armstrong, Alison Smith, Caroline King, Gemma Moyse, Rachel Hammond

Minutes from last meeting: signed off

Matters arising:

The actions from the previous minutes were reviewed with the following outstanding actions discussed:

Sensory garden

Updates:

We have not heard anything back from the Rotary Club however Mrs De Looze will following this up.

Gemma is unable to source the tiles etc. Kate discussed that Zoe has said she wants some larger pieces and perhaps if we could put a shout out on the Facebook page for old cups and saucers, however decided in the end that it was probably easier to give Zoe the funds and let her source what she needs directly.

Action: Jane is going to speak to Zoe Weston tomorrow and give her the ok to go ahead and source the materials herself, and to liaise with Donna to obtain cash and she must provide receipts as back up. First step is to go and see Mrs De Looze.

Storage boxes

Update: Jo to pick up some boxes from Aldi and then advise a date for the store room clear out

Treasurers report:

Attached.

There was a discussion regarding the fact that the takings were down in comparison to previous years and we felt this was due to the fact that the defibrillator fund were shaking tins for collections and the BBQ, as well as the cakes and tea at the church afterwards

Update on the bank – the signatories have been changed now and we are waiting for the online banking to take effect.

Thank yous – discussed that it might be nice to have some generic cards made/printed so that we can send thank you cards from FOBs when people make larger donations etc.

Action – Mrs De Looze to see if we can get the children to create some designs that we could then have printed? Donna to arrange thank you cards for the following people:

- Becky Matthews – Easter egg
- Beltons people – wood
- Anna Baxter – bunting
- Bears and Mrs Scott – sponsored swim money



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Easter Egg Hunt – feedback was really good, children had a good time. Liz suggested that we may be able to offer drinks next year as there were a lot of people that hung around. Also a reminder that we should speak to Becky Matthews prior to buying the Easter eggs in case she is able to source them through Hancocks. We had bought 130 eggs and had approx. 12 left over which we then sold at the end.

May Day – Mrs De Looze stated that the way the hall was set up was fabulous and really created a great environment

Blinds - feedback given about the fact that the blinds were down and parents couldn't see into the room where the children were having tea. The decision had been made to keep the blinds down so the children didn't get distracted during their tea.

Parental responsibility - A discussion was held around the fact that there was no agreement on when the formal food finishes and the children stop being the responsibility of FOBS. Agreed that in future years, there needs to be some clear end to the tea after which time the parents must collect their children.

Tea/coffee station – there was a bottle neck in the bar area for getting tea and cake – need to look at other options of how this could be set up next year, maybe utilising the car park as well?

Cake - Discussed the cake that was being served with teas/coffees and that perhaps there wasn't as much as usual – need to ensure we add this to the food request list for each class next time as all cake was provided by FOBS

Class contacts - Donna suggested that it might be worth asking the parents from each class group if they would be happy to give their e-mails/contact details so the class reps could set up info groups, that way any parents who don't pick up

Seating – it was discussed whilst we had arranged the seating in class groups this year that perhaps siblings might like to sit together and so next year we could just have communal seating, with the top table for the May queen etc

Dropping off – some parents had said that they wanted to take the younger children into the hall to get them sat down – next year perhaps look at a way of parents of the smaller children dropping off and filtering through into the bar area?

Sensory Garden – completed to a usable state, with the next phases being the dry bed stream and the bird hide

Discussed about handing over to the school and for the school to use it and add to it as they want, building wind chimes and adding them etc. We can then over time decide what if anything we want to add.

Discussed an open day by invitation for people to attend as a thank you for their support and also to have some media presence. Agreed a cheese and wine evening from 6.30pm on 20th June 2017

Action – Kate to produce a list of people we think we want to invite

Liz to round up volunteers for the evening to be on hand to serve cheese and wine and also talk to people about the sensory garden

New Parents Welcome Evening – this will be on 8th June and FOBS need to have a couple of volunteers to serve teas/coffees and also to stand up and present a little bit about FOBS

Action – Kate to make up FOBS welcome packs and pass to school along with the PTA new parents packs



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Summer Fete – Saturday 1st July – agreed 2-5pm

Had a brief discussion about the Summer Fete and the stalls that we would need – some ideas as listed below?

Tombola

Fayre rides

Wine and water

Splat a rate – Eileen Jones

Cake stall/tea/coffee

BBQ?

Pony rides

Welly wanging

Lucky dip

T shirt design

Face painting

Bric a brac

Bust a balloon

Action:

Kate to e-mail the external stall holders to invite them to this years event

Liz to put together a sub committee specifically for the fete and arrange a meeting before the next FOBS meeting

Liz to recruit volunteers for each stall/job at the fete

Kate to produce a poster to be displayed at school, in the shop etc

Teddy Bears Picnic – 24th August 2017 12:00-14:00

Kate will be unable to run this years event so need to ensure we have volunteers on hand to run this

Actions:

Arrange volunteers - Liz

Order more little bears – JH to speak to Caroline

Collect up teddybears for hiding – charlotte and Jane

Print invitations and question sheets - Kate

sort school representation - Mrs De Looze

Source some sweets for the question sheets - Liz

AOB

Date of Next Meeting – Thursday 29th June 2017, 7:30pm – Queens Head