



Friends of Belton School

Registered Charity number 1044894

MINUTES FOR COMMITTEE ANNUAL GENERAL MEETING

Date: 6th February 2018

Venue: Queens Head, Belton

Time: 19:30

Present: Kate Anderson, Charlotte Emerson-Edstrom, Barbara Smith, Janet Morris, Jane Taylor, Liz de Looze, Jo Hancock

Apologies for absence: Jo Hancock, Donna Tolley, Liz Warman, Lisa Lott, Julia Jessop, Alison Smith, Samantha Moscone, Liz Williams, Gemma Moyse, Helen Woolgrove

Minutes from last meeting: signed off

Matters arising:

The actions from the previous minutes were reviewed with the following outstanding actions discussed:

Shed to store all FOBS equipment will be put up by the oak tree

Action – Rob is going to go to school this weekend if available to build the shed

Thank yous – it was discussed that Happy New Year cards would be purchased and sent out as it was felt that it is now too late to send thank you cards – Donna has list of people to send to. Charlotte has also had the idea since the meeting whether thank you cards should be sent out to all companies/people who donated prizes for the Christmas raffle?

Action – Kate to give the list of names to Mrs De Looze ASAP so picture can be done for cards

Beltonfest

Mrs De Looze asked whether we were set on the date of 30th June as Emily P may have to rush off. Have said it can be the weekend before or after that – we are not set on one particular date.

Agreed that perhaps some specific meetings would be a good idea just for the Beltonfest as there will be a lot to organise

Also agreed that we will pull together a list of stall holders and that someone will need to take ownership of the co-ordination of the stall

Actions:

Kate to speak with Emily to arrange first meeting specifically about Beltonfest

Jo to start pulling together a stall holders contact spreadsheet

Liz Warman to see if she can find a volunteer to take ownership of the stall holder management for Beltonfest

Treasurer's report

Reviewed the Burns night expenditure, and discussed outstanding balances. Copy attached

Burns Night

It was discussed that whilst it was a good night the low profit - £26.83 was disappointing for all the effort that the FOBS committee members had put in. Ticket sales were down by about 30 and this possibly wasn't helped by a large event that happened in Diseworth on the same night. The committee discussed the pressures of a larger event when the outlay is so high in the first place and have decided that if numbers cannot be guaranteed then we will stick to smaller events primarily for the children that have little or no outlay.

Easter Egg Hunt

Easter egg hunt will happen after school on Friday 23rd March

Agreed we would put tea/coffee on for the parents and do a small raffle for one large luxury easter egg



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Actions:

Jo to buy 125 Easter eggs and a big one for the raffle

Jane to put the questions together

Barbara, Janet and Charlotte will be there to put out the clues and serve tea/coffee

Newsletter

Charlotte will pull the newsletter together but needs information from a few other people

Actions:

Kate to write some blurb on Burns Night

Jane to send photos to Charlotte

Mrs De Looze to ask Mrs Cobbin about pictures of Christmas Fayre

Jo to send Charlotte the calendar

Donna send breakdown of what we have made and also what we have paid out to school for the funding requests

Charlotte to ask Emily to write a piece on Beltonfest

Whist Drive

It was discussed that we won't continue after the May date as it is not worthwhile to carry on with the whist drives.

Beetle Drive

Agreed to run a beetle drive on Thursday 19th April 6:30pm at school

Juice, tea/coffee - bring own drinks

Tickets £1 per adult 50p per child

Table of max 6

Raffle

Action: Start advertising before Easter and then text to parents on first day back for ticket sales

Funding request:

A small funding request has been received from the Tigers – this was discussed and unanimously agreed on

Any Other Business

Date of next meeting

Thursday 8th March 2018 – Belton School